## MCAP

Instructions for Administering Each Section

Say	Select the "Start" box on the screen. Follow along while I read the directions on the screen. You may need to use the scroll bar on the right to follow along. Do NOT select any other "Start" button until I tell you to do so.	
	Today, you will take Section (1, 2, 3, or 4) of the Grade (fill in the appropriate grade) English Language Arts/Literacy Test.	
	(Read the statement next to the correct Grade and Section.)	
	(Read the appropriate Section for Grade 3 only.)	
	For Section 1, say: There will be no more than 27 questions in this Section.	
	For Section 2, say: There will be no more than 20 questions in this Section.	
	For Section 3, say: There will be no more than 8 questions in this Section.	
	For Section 4, say: There will be no more than 19 questions in this Section.	
	(Read the appropriate Section for Grades 4, 5, and 6 only.)	
	For Section, 1 say: There will be no more than 18 questions in this Section.	
	For Section 2, say: There will be no more than 16 questions in this Section.	
	For Section 3, say: There will be no more than 10 questions in this Section.	
	For Section 4, say: There will be no more than 14 questions in this Section.	
	(Read the appropriate Section for Grades 7, 8, and 10 only.)	
	For Section 1, say: There will be no more than 16 questions in this Section.	
	For Section 2, say: There will be no more than 8 questions in this Section.	
	For Section 3, say: There will be no more than 10 questions in this Section.	
	For Section 4, say: There will be no more than 16 questions in this Section.	
	Read each passage and question. Then, follow the directions to answer each question.	
	Be sure to scroll to see all parts of a question and answer exactly as asked.	
	One of the questions may ask you to write a response. Enter your response in the box provided on your screen. There will be enough space for you to complete your response. If your response is longer than the space provided, a scroll bar will appear. You will be able to use the scroll bar to review your entire response. Only responses entered in the box will be scored.	
	The arrow to move forward will already be blue. A pop-up message will appear if you click the arrow to move forward, but have not answered all parts of the question. You may bookmark a question to review later in the test, but you will not be able to move to the next question until you have fully answered the question.	
	If you finish early you may review your answers and any questions you have bookmarked in that Section.	